

June 10, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**AS-NEEDED CONSTRUCTION MANAGEMENT SERVICES
FOR ASSESSMENT OF WATER CLARIFIERS
AT VARIOUS SHERIFF'S FACILITIES
C.P. 86588
(ALL DISTRICTS) (3 VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT
YOUR BOARD:**

1. Establish Capital Project 86588 for Water Clarifier Assessment at various Sheriff's facilities and approve the attached Appropriation Adjustment, which re-allocates \$264,000 in interest earned on bond proceeds from the existing twenty-four (24) water clarifier capital projects to the new centralized project for accounting purposes.
2. Authorize the Sheriff or his designee to execute a Consultant Service Agreement with Vanir Construction Management, Inc., for a fee not to exceed \$253,400 to provide Construction Management Services for the assessment of Water Clarifier Systems located at various Sheriff's Department facilities.
3. Upon Board approval, establish the Agreement effective date and notify Vanir Construction Management, Inc., of the Board actions taken.

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PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approval of the recommendations will establish a new capital project and transfer funding to award a consultant Services Agreement (Agreement) to Vanir Construction Management, Inc., (Vanir), which will initiate the process of mitigating the current non-compliant conditions of twenty-four (24) water clarifier systems located at various Sheriff's Department facilities to meet guidelines established by the Clean Water Act of 1987 under the National Pollutant Discharge Elimination Systems (NPDES) Program.

The California Regional Water Quality Control Board (CRWQCB) requires all water clarifiers to comply with the Federal mandate under the NPDES Program. This Federal mandate requires all existing car wash facilities that are not connected to a sewer system be either: a) self-contained; b) equipped with a clarifier; c) equipped with an alternative pre-treatment device; or d) connected to the sewer system.

The Sheriff's Department currently has twenty-four (24) car wash facilities located at various facilities, such as the Emergency Operations Bureau, Aero Bureau, and most of the Sheriff's Stations (Enclosure B).

Award of this Agreement will enable Vanir to provide Construction Management Services including the assessment of the current conditions, provide a corrective action plan, and related cost estimates, for all twenty-four (24) water clarifier systems located at various Sheriff's facilities. The assessment phase is estimated to be completed within three (3) months. Upon completion, we will return to your Board with recommendations to proceed with design.

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Implementation of County Strategic Plan Goals

Awarding this Agreement will meet the County's Strategic Plan Goals of fiscal responsibility and service excellence as it increases the County's investment in public infrastructure by providing the initial step required to obtain the necessary documentation to protect the quality of ground water for the citizens of Los Angeles County.

FISCAL IMPACT/FINANCING

The Agreement with Vanir is recommended in the amount \$253,400. Sufficient appropriation will be available upon the approval of the attached Appropriation Adjustment, which re-allocates \$11,000 in funding from twenty-four (24) various Water Clarifier Systems Capital Projects, previously approved by your Board, to Capital Project No. 86588 for a total of \$264,000. The proposed Project Schedule and Budget Summary are provided in Enclosures A and C, respectively.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Service Agreement previously approved by County Counsel, will be used for this Agreement. The standard Board-directed language that provides a clause for termination, renegotiation, and hiring of qualified displaced County employees will also be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Vanir is willing to consider Greater Avenues for Independence (GAIN) program participants for future employment.

Vanir is in full compliance with the Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

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Vanir has demonstrated, to the County's satisfaction, that Vanir shall implement a written policy consistent with the Jury Service Program as defined under the Jury Service Program (Section 2.203.020 of the County Code).

ENVIRONMENTAL DOCUMENTATION

The recommended actions will not have an effect on the environment. The appropriate environmental documentation will be completed prior to returning to your Board to request authorization to perform the work necessary to mitigate the non-compliant site conditions.

CONTRACTING PROCESS

On June 28, 2001, on behalf of the Los Angeles County Sheriff's Department, the Department of Public Works (DPW) issued a Request for Proposal (RFP) to provide "As-Needed" Construction Project Management Services. Eleven (11) firms submitted proposals. On October 23, 2001, the evaluation committee, composed of staff from the Sheriff's Department and DPW met and evaluated the proposals, and the committee recommended Vanir.

On March 17, 2003, the Sheriff's Department received a fee proposal from Vanir to provide "As-Needed" Construction Management Services, which includes evaluation of existing conditions at each facility, as well as provide design and Construction Management Services for the twenty-four (24) water clarifier systems for a not to exceed amount of \$253,400. This fee has been evaluated by the Sheriff's Department and has been determined to be reasonable for the Scope of Work.

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DPW has evaluated, and determined that Vanir fully complies with the requirements of the Living Wage Program (County Code Chapter 2.201). Vanir agrees to pay its full-time employees providing County Services a living wage, and was certified on June 6, 2001, as a participant in the Community Based Enterprises (CBE) Program. This certification is valid through June 6, 2003, and is on file with DPW.

IMPACT ON CURRENT SERVICES

There will be no negative impact on current County services or projects during the performance of the recommended services.

CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects) and the Sheriff's Department (Facilities Planning Bureau).

Respectfully submitted,

LEROY D. BACA
SHERIFF

DAVID E. JANSSEN
Chief Administrative Officer

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Enc. (3)

LDB:CAH:GT:MK:mk/ij
(Administrative Services Division, Facilities Planning Bureau)

cc: County Counsel
Executive Officer, Board of Supervisors
Auditor-Controller
(WaterClarifiers-FullScopeC.P.86588)

June 10, 2003

ENCLOSURE A

**WATER CLARIFIERS-VARIOUS SHERIFF'S FACILITIES
"AS-NEEDED" CONSTRUCTION MANAGEMENT SERVICES
C.P. NO. 86588**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Program -Needs Assessment -Research / Investigate / Evaluate Current Conditions -Report Findings and Recommendations -Cost Estimates of Corrective Actions	7/22/03
Design - Contract Execution - Construction Document Submittal - Jurisdictional Approval	TBD
Bid and Award Construction Contract	TBD
Construction - Substantial Completion - Acceptance	TBD
Post Construction	TBD

ENCLOSURE B

**WATER CLARIFIERS-VARIOUS SHERIFF'S FACILITIES
"AS-NEEDED" CONSTRUCTION MANAGEMENT SERVICES
C.P. NO. 86588**

	<u>PROJECT LOCATION</u>	<u>DISTRICT</u>	<u>C.P. NO.</u>	<u>AMOUNT</u>
1	Aero Bureau	4	77224	\$ 100,000
2	Altadena Station	5	77209	\$ 100,000
3	Avalon Station	4	77225	\$ 100,000
4	Carson Station	2	77217	\$ 100,000
5	Century Station	2	77218	\$ 100,000
6	Compton Station	2	77219	\$ 100,000
7	Crescenta Valley Station	5	77210	\$ 100,000
8	East Los Angeles Station	1	77211	\$ 100,000
9	Emergency Operations	1	77232	\$ 100,000
10	Industry Station	1	77226	\$ 100,000
11	Lakewood Station	4	77227	\$ 100,000
12	Lancaster Station	5	77212	\$ 100,000
13	Lennox Station	2	77221	\$ 100,000
14	Lomita Station	4	77220	\$ 100,000
15	Lost Hills Station	3	77213	\$ 100,000
16	Malibu Station	3	77214	\$ 100,000
17	Marina Del Rey Station	4	77222	\$ 100,000
18	Norwalk Station	4	77228	\$ 100,000
19	Pico Rivera Station	1	77229	\$ 100,000
20	San Dimas Station	5	77230	\$ 100,000
21	Santa Clarita Station	5	77215	\$ 100,000
22	Temple Station	5	77216	\$ 100,000
23	Walnut Station	5	77231	\$ 100,000
24	West Hollywood Station	3	77223	\$ 100,000

Total for twenty four locations \$ 2,400,000

ENCLOSURE C

**WATER CLARIFIERS-VARIOUS SHERIFF'S FACILITIES
"AS-NEEDED" CONSTRUCTION MANAGEMENT SERVICES
C.P. NO. 86588**

III. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	N/A
Construction (a) Construction (b) Change Orders Subtotal	TBD TBD TBD
Equipment	TBD
Consultant Services -Design Management -Construction Management -Needs Assessment -Field Engineering Investigations -Reimbursables Total	\$ 49,600 116,900 47,500 19,400 20,000 \$ 253,400
Design	TBD
Miscellaneous Expenditures	TBD
Jurisdictional Review and Plan Check	TBD
County Services	TBD
TOTAL	\$ 253,400